

BRITISH MYCOLOGICAL SOCIETY FIELD MEETINGS 2019 - PLEASE READ THE SEPARATE DETAILS OF EVENTS BEFORE BOOKING

All costs include the BMS member discount. (Non members + £30) Couples = one form only. Partners of members classed as members

Event: Spring Fungal Recording & Study Week
 Slapton Ley Field Studies Centre, Sands Road, Slapton, Kingsbridge, Devon, TQ7 2QP
 Friday 12th April 2019 to Friday 19th April 2019

Please book me onto this event: I enclose the £30 per person booking fee; non refundable unless a room is unavailable

Accommodation - Tick one box only

I will only accept a single occupancy room, (cancel if unavailable) @ £465 per week full board

I prefer single occupancy (cost as above) but am prepared to share if single room unavailable - -

To keep down the cost, I prefer to share a twin bedded room @ £420 per week full board

We are a couple and prefer a twin room or a double room @ £420 per week full board

I would like to book for Workroom only @ £50 (for week)

Note: There are only 6 rooms for single occupancy and they will be allocated on a first come first served basis. However, if there are any shared rooms still not allocated by the end of December 2018 they will then be offered for single occupancy. There is only one room that is not en-suite so the last person to book will be allocated this room.

Please book before the end of December. I would like a lift from the railway station

Event: Autumn Fungal Recording & Study Week
 L&A Outdoor Centre, Goytre, West Glamorgan, Wales, SA13 2YP
 Saturday 19th October 2019 to Saturday 26th October 2019

Please book me onto this event: I enclose the £30 per person booking fee; non refundable unless a room is unavailable

Accommodation - Tick one box only

I will only accept a single occupancy room, (cancel if unavailable) @ £360 per week full board

I prefer single occupancy (cost as above) but am prepared to share if single room unavailable - -

To keep down the cost, I prefer to share a twin bedded room @ £310 per week full board

We are a couple and prefer a twin room or a double room @ £310 per week full board

I would like to book for Workroom only @ £80 (for week)

Note: Most of the rooms are not en-suite: There might be two or three new rooms with en-suite by the time of our event but this is not gaurenteed, if there is, they will be allocated on a first come first served basis: If you are only prepared to attend if there is an en-suite room, please tick the box here:

Please book before the end of December. I would like a lift from the railway station

Name(s) BMS Member

Nearest town or city: * County:

Home Phone: Mobile (emergency use only)

Email:

Diet: Regular Vegetarian Pescetarian Other Please State:

I enclose deposits of £30 per person per event making a total of £ and I understand that full payment is due when requested by the Field Events Manager. Payments can only be refunded if a replacement participant is found, therefore travel insurance should be considered.

I have read the 'Risk Assessment' on page 3, and agree to follow all the recommendations as far as is practicable. I also agree to the information submitted on this form, and the following information from cheques being kept electronically by the BMS officers and their auditors: The cheque number, the name on cheque and the amount paid. (Please note: We do not record any other bank details from the cheques you send).

Registered Charity: 276503 Signed.....

Please make cheques payable to: 'The British Mycological Society'
Post to: Peter R Smith, BMS Field Events Manager, 16 White Street, Derby, DE22 1HA **Email: psmith840@gmail.com**

** Your postal address is not required*

BOOKING PROCEDURE AND GENERAL INFORMATION ON EVENTS

The programme of events arranged by the Field Events Manager and approved by the Field Mycology Committee appear on the Society's web site www.britmycolsoc.org.uk along with a booking form and further details, these can be downloaded from the website, There is a deposit of £30.00 per person, per event which should be sent to the Foray Manager with a completed booking form for each participant. Any payment is only refundable if a replacement participant is found. For some events it is possible to attend on a part time basis or to be non resident (please enquire) a fee for workroom space, administration and tutoring costs will then be applicable.

The Society welcomes non-members to its events but they are required to pay an extra £30 per event attended. However for a similar cost, membership of the Society can be obtained and you will then qualify for membership benefits and be able to purchase access to BMS Journals.

The Field Events Manager will remind you for payment of the balance owing at the appropriate time, usually no later than six weeks before the event. Please pay this promptly to maintain your place on the event. **Participants should consider travel insurance to cover late cancellation.** Final payment refunds may be possible, but only if a substitute person is found. Bookings will be acknowledged by email. If you do not have an email please enclose a stamped, addressed envelope if you require acknowledgement. Early booking is recommended to ensure a place on an event.

The booking form also allows you to indicate your preferences for accommodation in more detail. The available accommodation varies with the venue and, whilst we would like to try to meet everyone's individual needs, this may not always be possible. Additional charges will usually apply for single rooms or *en suite* facilities depending on venue prices. All rooms will be booked on a 'First Come, First Served' basis so to ensure your choice of room type book early. If you are not able to attend due to there being no rooms left that are suitable for your stated requirements your cheque will be returned or a refund granted.

NOTES ON EVENTS

Workshops are usually held over a weekend, (Friday pm to Sunday pm) and are mainly indoors and combine lectures and practical work. On fungal identification workshops a microscope is essential. The BMS has a couple of microscopes for use at workshops; however, please ask the Foray Manager if a microscope will be available before making a booking. Fungal identification workshops may use both fresh and dried fungal specimens as appropriate. In some cases, some outdoor foray activity may be part of the workshop. Numbers are usually limited, and the courses are generally booked up very quickly.

Residential Study Weeks; These events have a long tradition extending back to the 19th Century, historically called 'Forays'. They provide an opportunity for participants to study the fungi of a particular area. Each day there are field visits to record and collect material which are then studied after returning to the workroom. They provide an excellent opportunity for exchange of knowledge on current developments in taxonomy and conservation within an informal learning environment. There is a general exchange of information, especially during individual discussions around the 'Display Table' and sometimes in the bar, this gives an opportunity for the less experienced mycologist to learn from their more experienced colleagues. At some events there may be an invited guest mycologist, and occasionally there will also be a lecture or a presentation. Usually at autumn events either the guest mycologist or other experienced mycologist will discuss the outstanding finds of the day around the display table. Participants are encouraged to enter records of fungi seen during the event onto the on-line FRDBI database; these records will later be made available through the online NBN gateway. As part of this recording activity, our study weeks also provide an opportunity to add preserved specimens to the Kew Fungarium.

First time participants to a BMS event - The Society is always keen to encourage new participants with an interest in fungi to extend their expertise by participating in our study weeks and workshops. To get the most out of the 'Study weeks' some basic knowledge of fungi and the ability to work unaided with a microscope is a big advantage as formal tuition is not usually provided. However, there are usually plenty of knowledgeable people on hand to give advice and share ideas. Our site visits differ from 'Local Forays' in that our members tend to record and collect their specimens individually or in very small groups, usually to suit their particular interests, although lone collecting is discouraged on grounds of Health & Safety. One of the most rewarding aspects of participating in our 'Recording & Study Weeks' is having the opportunity to spend all your waking hours studying fungi with a very sociable and helpful group of like-minded people, and without feeling guilty or being distracted by your normal commitments to home and family. After a recent BMS 'Recording & Study Week' a member new to these events sent us the following feedback: *"The highlight of the Foray for me was, without a doubt, the welcome and help that I received from other participants. I was rather worried that I might not fit into a week without any formal teaching but I actually had a fantastic time"*.

At some events BMS books may be available for use. Also if you have the skills to use a microscope but have not yet purchased one, there may be an opportunity to use a society owned microscope. If you would like to do so please contact the Field Events Manager. All participants are encouraged to bring any relevant literature and their own microscopes. However, whilst the organisers will endeavour to keep forayer's equipment as safe as is practicable, the society cannot be held accountable for any loss or damage; therefore it is advised that participants ensure that all equipment they bring is adequately insured.

Hope to see you on a BMS event soon: Peter R Smith, BMS Field Events Manager. email: psmith840@gmail.com

GENERIC RISK ASSESSMENT FOR BMS FIELD EVENTS

| Hazard | How Likely | Most Likely Injury | Recommendations to minimise the risk |
|---|------------|--------------------|--|
| Tripping or slipping | High | Minor | Wear strong boots and walk carefully. Avoid holes, tree roots and fallen branches |
| Hit by a falling tree | V. Low | Major | Keep out of woods during high winds. Be aware of leaning or hung-up trees and branches |
| Walking into low branches | Medium | Minor | Be observant for low branches |
| Getting stuck in mud | Low | Poss. Fatal | Keep away from pond sides and bogs & carry a mobile |
| Drowning | Low | Fatal | Keep well away from all open water |
| Hit by a vehicle on the road | Medium | Poss. Fatal | Keep clear of all vehicles especially if reversing |
| Contracting Toxicariasis | Medium | Major | Avoid dog faeces. Keep hands away from mouth and wash hands before eating |
| Contracting Leptospirosis | Low | Major | Avoid contact with open water or where rats may have been Keep hands away from mouth and wash hands before eating |
| Contracting Tetanus | Low | Major | Immunisation - (see GP). Avoid injury. Keep any wounds covered, , Wash hands. |
| Contracting Lyme disease | Low | Major | Avoid areas where ticks may be present. Keep legs covered and check for ticks after trip. If you are bitten by a tick followed by flu-like symptoms contact your doctor |
| Hypodermic needle stick Injury | Low | Poss. Fatal | Be observant, Keep hands away from anywhere that you cannot see. If you suspect you have received a needle-stick injury; Make the wound bleed, clean it. Then get a message to the leader and go straight to A&E |
| Getting Lost | Low | None | Stay in groups, Carry a mobile phone, If you leave early please get a message to the leader so we know you are safe and don't need to search for you. Make a note of the Leaders mobile number. |
| Attacked by a person or a dog | V. Low | Major | Stay in groups, Carry a mobile phone |
| Cut by a pen-knife | Medium | Minor | Always cut away from body parts. Carry plasters: Only carry a legal size pen-knife |
| Poisoned by fungi | Low | Poss. Fatal | BMS Field Events are for the recording and study of fungi only. Please do not collect any fungi for consumption on any BMS event. |
| Ingesting bacteria causing stomach pains or diarrhoea | Medium | Minor | Avoid handling any rotting fungi or any other putrid material. Keep hands away from the mouth and wash hands before eating or smoking |
| Tripping over in the workroom | Low | Minor | Keep walkways clear and be observant |
| Caustic or toxic reactions from chemical reagents | Low | Minor | Treat all chemicals with respect and handle carefully. Clean up any spills straight away and if skin gets contaminated wash of skin immediately |

While it is recognised that some members prefer to search for fungi in specific habitats on their own, it is not recommended, and anyone doing so must accept the increased risks. They should always minimise the risks by carrying a mobile phone with the field events manager and/or local organiser's numbers pre entered.